



LASSEN
INDIAN HEALTH CENTER

2021 Patient Update Checklist

Thank you for entrusting us with your healthcare and dental needs. Below you will find a checklist to help you update your personal information so that we can effectively coordinate treatment and continue your care.

Forms to Complete

- Patient Update
- Patient Update Consent
- Coordinating Care Consent
- Consent for the Treatment of a Minor



2021 Patient Information Update

Each year your information needs to be updated so that we can effectively coordinate treatment and communication.

1. Patient Information

Last Name _____ First Name _____ MI _____ Date of Birth _____
 Home Address _____ City _____ State _____ Zip _____ Phone _____
 Mailing Address same as above Mailing Address _____ City _____ State _____ Zip _____

2. Employment Status

Full Time Part Time Unemployed Retired Active Military

Occupation _____ Employer Name _____ Employer Phone Number _____

3. Spouse's Employment

Full Time Part Time Unemployed Retired Active Military

Spouse's Name (If not married, check box:) _____ Employer Name _____ Employer Phone Number _____

4. Emergency Contact

First Name _____ Last Name _____ Phone _____ Relationship _____
 Address _____ City _____ State _____ Zip _____

5. Medical Insurance Information

Subscriber Name _____ Subscriber ID# _____
 Social Security # _____ Date of Birth _____
 Insurance Company _____ Insurance Phone # _____
 Group Name _____ Group # _____
 Employer _____ Relationship to Subscriber _____

6. Dental Insurance Information

Subscriber Name _____ Subscriber ID# _____
 Social Security # _____ Date of Birth _____
 Insurance Company _____ Insurance Phone # _____
 Group Name _____ Group # _____
 Employer _____ Relationship to Subscriber _____

7. Additional Details

(A) How many members are in your household? _____
 (B) What is your total yearly household income? _____
 (C) Are you a Migrant Worker? No Migrant Agricultural Worker Seasonal Agricultural Worker
 (D) If homeless, where do you live? Homeless Shelter Transitional Doubling Up Street Other _____
 (E) How do you access internet? No Access Mobile Device Home Work School/Library



Patient Update Consent

This agreement is entered into by and between Lassen Indian Health Center and the patient in order to be able to bill available sources for services rendered and to allow for the release of information from the patient's records to the insurance companies and/or others who may be involved in caring for the patient in the future.

1. Patient Information

Last Name

First Name

Middle

Date of Birth

2. Patient Consent

- ✓ **The Agreement Authorization:** The patient or responsible party authorizes the providers at Lassen Indian Health Center to render treatment according to the treatment plan created for the patient.
- ✓ **Authorization to Pay:** The patient authorizes Lassen Indian Health Center to receive direct payment for services rendered from the appropriate payment sources. Charges will not exceed that which is reasonable and customary.
- ✓ **Release of Information:** The patient gives permission to Lassen Indian Health Center to release information to the insurer or other agencies for the purpose of billing as well as to other individuals who may provide additional healthcare, dental care, or social services to the patient.

3. Acknowledgment & Agreement

Please place a checkmark next to the following statements to indicate that you agree and then sign below.

- I give permission to LIHC to release my information for billing purposes.
- For the purposes of collection of third-party billing, I assign my benefits to LIHC.
- I understand that I can request copies of the above information from Lassen Indian Health Center.

I authorize the release of any medical information necessary to process bills to my insurance company, and request payment of benefits to Lassen Indian Health Center. I acknowledge that I am financially responsible for payment whether or not covered by insurance.

Name of Patient (or Guardian) (*print*)

Signature

Date



Coordinating Care Consent

Please list any family members or others who may be involved in coordinating care or payment for care. Please indicate what type of information may be shared.

1. Patient Information

Last Name First Name Middle Date of Birth

2. Family Members or Others Involved in Care

Indicate the Type of Information to be Shared

| Name | Relationship to Patient | Medical | Dental | Scheduling & Appointments | Billing & Insurance |
|-------|-------------------------|--------------------------|--------------------------|---------------------------|--------------------------|
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Specific instructions or limitations: _____

3. Validation Code

Please provide a validation code to any individual who may be involved in coordinating care or payment. You will be asked for this code before information can be released over the phone.

Validation Code: _____

4. Review & Consent

We will continue to use the information on this form when communicating with family members or others involved in your care unless you make changes. Promptly notify our office staff if you wish to alter any of the above designations. To revoke this authorization, please send written notice to 795 Joaquin Street, Susanville CA 96130.

Signature of patient/parent/guardian Relationship to Patient Date



Consent for Treatment of Minor

The treatment of a minor requires the unified efforts of the healthcare provider and parent or legal guardian of the child. The role of the provider is to ensure that the parent or guardian is aware of and agrees with the treatment plan.

1. Patient Information

Last Name

First Name

Middle

Date of Birth

2. Authorization & Consent for the Treatment of a Minor

The parent or legal guardian authorizes consent for Lassen Indian Health Center to arrange for or provide the following services:

1. **Healthcare** including medical examinations, routine laboratory studies, x-ray procedures and skin tests
2. **Dental** care including dental examinations, preventative use of fluorides, and necessary emergency care
3. **Mental Health** and Substance Use Disorder (S.U.D.) services including evaluation and treatment as necessary
4. **Transportation** of the child to and from another Health Facility for these services

Exceptions or special instructions: _____

3. Acknowledgment & Agreement

I hereby give consent for all of the above services. This authorization shall remain effective for one year from the date signed, unless revoked sooner in writing by parent or legal guardian and delivered to Lassen Indian Health Center. This authorization is given pursuant the provisions of article 25.8 of the Civil Code of California. To revoke this authorization, please send written notice to 795 Joaquin Street, Susanville CA 96130.

Name of Patient or Parent/Legal Representative (*print*)

Signature

Date